# Current Member Renewal Process

https://www.rivgymacademy.org.au/registration/

N.B. you will need to renew each gymnast separately. Please check your selections correctly as once you click register at the end you can not change them yourself.  For help please contact
- Tammy Thomson on 0418 828 664
- Message us on Facebook www.facebook.com/RivGymAcademy

1. DO NOT LOGIN  as your login has been disabled.
2. Select the **returning member** button (if you select new member you will have to do the whole entire process again and your child will be on our system twice)
3. Enter the gymnast's **first and last name**, **date of birth** and **gender**  (if this doesn't work please contact us, you may have misspelt a name or put the wrong DOB in when you originally registered)
4. Select **Next Step**
5. Select one of
    i. **Gymnastics (all GfA classes) Annual Registration/Insurance**
    ii. **WAG/Tumbling if you have been selected for these classes**
6. Select **Next Step**
7. Select ALL **add-ons (classes)** that apply for your gymnast
8. Select **Next Step**
9. Review your summary and scroll down to the discount code and type 'sportsvoucher2023' if you would like to use this (Reception to year 9).
10. Select **Next Step**
11. Confirm all your basic details which you put in when you originally signed up
12. Select **Next Step**
13. Scroll down inside the terms of registration box to check the **'I confirm…'** box
14. Check the **'I agree'** box
15. Check the **'I am over 18…'** box
16. Click the **'I'm not a robot'** box.
17. Select **Next Step**
18. Once it renews the webpage will go to your invoice/statement page with instructions on how to pay. You will receive an **email confirmation** of your membership.

If you selected to use a School Sports Voucher, for your primary school child, please fill one out and return to the club at your first class. You can download the sports vouchers here: http://www.sportsvouchers.sa.gov.au/ alternatively pick one up from the club to fill out.